

**Virginia Growth and Opportunity
Region One Council
Bylaws**

ARTICLE I PURPOSE

The Virginia Growth and Opportunity Region One Council (hereafter referred to as “Council”) is a public body certified by the Virginia Growth and Opportunity Board (hereafter referred to as “Board”) to receive grants pursuant to Code of Virginia section 2.2-2485 the Virginia Growth and Opportunity Act (hereafter referred to as “GO VA”). The Council will be supported or affiliated with an existing or newly established organization that engages in collaborative planning or execution of economic or workforce development activities within a region to support the Council’s activities and to ensure proper administration of Council’s funds.

ARTICLE II DUTIES AND RESPONSIBILITIES

Section 1 Duties of the Regional Council

The Council shall:

1. Work in a collaborative manner, respecting all points-of-view, while inviting and reviewing proposed projects for recommendation to the GO VA Board.
2. Demonstrate extensive knowledge of the region’s potential for growth that lead to high paying jobs. Identifying economic/regional projects that support or encourage collaboration and yield significant new job creation deliverables.
3. Review and understand the authority, governance, and administrative role of the GO VA Board in certifying qualified regions and regional councils; including how the Board develops and implements guidelines or procedures for such certification.
4. Partner with existing or newly established economic/workforce development organizations to create a focused collaborative project or programs consistent with the Council’s economic growth and diversification plan.
5. Identify the region’s economic growth potential independently or in partnership with neighboring regions. Identify the competitive advantages for collaboration with private-sector investments and accelerate job growth/economic development.
6. Advise the Board on best practice initiatives, projects, etc. that encourage collaboration and yield measurable outcomes or job growth in the region.
7. Have the authority to enter into agreements through the support organization in order to pursue the goals and objectives of the Virginia Growth and Opportunity Act pursuant to the Code of Virginia and guidelines adopted by the Board.
8. Adhere to the Freedom of Information Act (FOIA) and the Conflict of Interest Act (COIA) except as exempted pursuant to §2.2-3711.A.48 of the Code of Virginia.
9. Provide for public participation as directed by the Code of Virginia and the Board.
10. Conform with guidelines as adopted by the Board.

ARTICLE III MEMBERSHIP

1. The Council should include representatives from (i) the education sector, including school divisions, community colleges, public institutions of higher education, and private institutions of higher education as appropriate; (ii) the public economic and workforce development sector; (iii) local government; (iv) planning district commissions; (v) nonprofit organizations; (vi) business persons from private sector; (vii) the support organization and (viii) other entities that significantly affect regional economic or workforce development. Membership may include one or more nonlegislative citizen members of the Board from the region. A majority of the members of the Council shall be from private sector with demonstrated significant private-sector business experience. The Council shall be chaired by a citizen from the region with private-sector business experience.
2. The Council will consist of 15-25 members. The Board will approve the member selection process, structure, composition, and leadership to meet the requirements of COV section 2.2-2485 of the Virginia Growth and Opportunity Act and the guidelines set forth by the Board. Council membership is subject to Board review and approval.
3. Council members shall have knowledge of workforce and economic development.
4. Council members shall serve staggered four-year terms as determined by the Council. Council members shall not serve more than two consecutive four-year terms. The time served by Chair/Vice Chair will not count against the limit of two consecutive terms. A Chair/Vice Chair who has reached his or her term limit may serve another consecutive term.
5. A vacancy on the Council shall be filled per guidelines established by the Board as carried out by the Nominating Committee referenced in Article VIII of this document.
6. When a vacancy arises during the four-year term due to a move, retirement, termination, medical condition, demise, or other, the Nominating Committee may appoint a person to complete said term to be approved by the Council. This appointment will not impact the two consecutive four-year term commitment of a Council member.
7. A Council member may be removed by the Board with majority vote. The reasons for removal must be documented by the Council.

ARTICLE IV MEETINGS

1. The Council shall meet on a regular basis at a minimum quarterly at a predetermined location and time when feasible.
2. The Council will meet all of the Code of Virginia public meeting requirements (§2.2-3707). Meetings will be advertised a minimum of three business days in advance of the meeting on the GO Virginia Region One website and the meeting locations, which rotate in the region.
3. Attendance of a majority of Council members shall constitute a quorum and unless a greater proportion is required by the Board for a particular act/vote, the majority (supermajority¹) vote of the Council present and voting at any meeting, at which there is a quorum, shall constitute the Act of the Council (Council may decide if vote is majority of supermajority).

¹ Supermajority is a specified proportion (two thirds) of votes in excess of a majority, as required by legislature or other body to surpass certain types of measure.

ARTICLE V PARLIAMENTARY PROCEDURE

In all matters of procedure not specifically covered by these bylaws, the most recent edition of Roberts Rules of Order shall be observed.

ARTICLE VI ORGANIZATIONS

1. During the inaugural meeting, the Council shall elect from its members, a Chair and a Vice Chair. The Chair and Vice Chair shall be a Council member with significant private-sector experience.
2. The Chair shall preside over all meetings. The Vice Chair shall preside over all meetings in the absence of the Chair.

ARTICLE VII SUPPORT ORGANIZATION

1. The support organization can be a new or existing organization with purposes and competencies including collaborative planning, economic development, or workforce activities within the region.
2. The support organization may provide data analysis, review of best practices, review and analysis of project proposals, and other duties as determined by the Council.
3. The support organization will make project recommendation to the Council for submission to the Board and will be responsible for monitoring the impacts of projects in carrying out the economic growth and diversification plan.
4. The support organization will be responsible for the receiving, use of, and auditing of funds received.
5. The support organization will have a contract with the Council that provides its role as outlined.

ARTICLE VIII SUBCOUNCIL ORGANIZATION

1. The Council may appoint all subcommittees as deemed necessary to meet the Council requirements of COV 2.2-2485; the Virginia Growth and Opportunity Act and to fulfill the duties of the Council. In addition, the Council shall create an Executive Committee and a Nominating Committee. The Nominating Committee will present a slate of officers, potential new members and fill vacancies of the Council.
2. The Executive Committee will consist of Council members to include the Council Chair, Council Vice Chair, Chair(s) of the Subcommittees, and the support organization Council representative.
3. Each subcommittee shall appoint a Chair and set meeting dates, times and locations.
4. The duties of each subcommittee member shall be implied by the name and function of the subcommittee. Each subcommittee shall report to the full Council.

ARTICLES IX BYLAWS

The bylaws shall not be amended, modified or replaced except by a majority action of the Council in an official meeting. Council members shall receive amended bylaws 30 days prior to action and may submit comment no less than five days prior of action. Action on amended bylaws shall take place a minimum of thirty days after their receipt. The bylaws shall be amended to conform to statutory requirements as required. The Board shall review and approve amendments to the bylaws.

SEVERABILITY

In the event that any portions of the bylaws are deemed invalid, the remaining portion shall stand.